



CASUAL EDUCATIONAL ASSISTANTS

DISTRICT SCHOOL BOARD OF NIAGARA

District School Board of Niagara is inviting applications for a pool of casual Educational Assistants.

These are on-call positions that staff day-to-day vacancies when Educational Assistants are absent from their respective schools, as well as long-term vacancies when required. Casual Educational Assistants will report to the Principal of the school site they are assigned to.

Applicants interested in applying to these entry-level, on-call positions must possess the following qualifications:

- Have successfully completed at least 3 out of 4 terms of the EA-SNS diploma program;
- Demonstrated experience working with special needs students of varying ages, preferably in a school setting;
- Ability to work with classroom teachers in an integrated school setting;
- Valid Police Clearance including vulnerable sector screening from the last 6 months (or ability to obtain one as a condition of employment);
- Valid driver's license and access to a motor vehicle for travel within the Niagara Region;
- Ability to communicate in a sensitive, courteous manner with children, parents, staff and others;
- Proven ability to follow policies and procedures in an appropriate and timely manner;
- Understanding and commitment to confidentiality;
- Proven ability to deal with emergency situations and take appropriate actions based on established Board policies and procedures;
- Ability to stand/walk for extended periods and move/carry equipment and assistive devices;
- Must be able to physically assist children as required (i.e. lifting) – must meet physical demands analysis;
- Standard FirstAid/CPR, NVCI/PMAB certifications and a fundamental knowledge of the Occupational Health and Safety Act is an *asset*.

Applications, including a cover letter, résumé, and a list of three professional references must be directed to:

HUMAN RESOURCES DEPARTMENT
DISTRICT SCHOOL BOARD OF NIAGARA

Via e-mail to: careers@dsbn.org

Quote Subject Line: Casual EA

*This is an ongoing posting

Applicants are thanked for making known their interest in working for the District School Board of Niagara. Only those applicants who have been short-listed for an interview will be contacted with respect to this advertisement.

Warren Hoshizaki
Director of Education and Secretary

Sue Barnett
Chair



The District School Board of Niagara is committed to inclusive, barrier-free recruitment and selection processes. We will offer accommodation for applicants as required throughout the stages of the recruitment and selection process. If you are contacted by the District School Board of Niagara regarding a job opportunity, please advise if you require accommodation. Information relating to accommodation will be addressed confidentially.